



ATHLETICS WELLINGTON

P O Box 1734, Wellington

Terms of Reference for

ATHLETICS WELLINGTON SENIOR TRACK & FIELD SELECTORS

Context

Athletics Wellington Track & Field selectors will select athletes interested in taking part in National Championships competitions or other such events where AW selects a representative team. Athletes will be required to have registered their interest in being selected for the official Athletics Wellington team to represent the Centre. Selectors will work with Senior, Junior, and Youth athletes.

Selectors will be encouraged to be active with athletes and coaches to ensure athletes register their EOI.

- The team [panel] of selectors are not necessarily required to be part of the team management to the event
- Selectors will not be precluded from being selected as part of any appointed team management
- The Lead selector will be appointed by the General Manager on behalf of AW Board
- The Lead selector will present the selections to the General Manager for approval and publication

Lead Selector role will include but not limited to the following.

1. Prepare for publication the selection policy and consequential review post season of policy in conjunction with the General Manager
2. Monitor expressions of interest received for the specific teams and the indications given by athletes including follow up with athletes who are expected to register but have not yet done so
3. Liaison with athletes and coaches on matters relating to team selection to ensure appropriate data is available for selection decisions
4. Following the closing date for Expressions of Interest, lead the selection process for the team to represent the Athletics Wellington, based on selection criteria, performances, and past statistics where necessary, including use of ANZ ranking lists.
5. Present the selection and any required justification to the Chair of the Track & Field Committee and General Manager for ratification.
6. Prepare a notice for publication, announcing the team
7. Notify all those who have been selected, and confirm that all those selected are still available and intending to compete
8. Notify any who have not been selected that they can still compete but for their respective clubs.
9. Monitor and carry out a review with the team leader post event

Assistant Selectors

Appointed will be assistant selectors to enable a panel of selectors. They will be designated to support the Lead selector to carry out the responsibilities of Team Selection for Senior Track & Field teams

Selectors must Agree to

Work within the AW terms of reference [[ToR](#)] for Senior Track & Field Selectors and the following conditions for appointment

- Meet all the requirement of an Athletics New Zealand Community Volunteer or Coach membership
- Conduct themselves in a proper manner so as not to bring themselves, Athletics Wellington or the "Selection panel" into disrepute.
- Notify fellow panel members whenever they may have a conflict of interest with any athlete vying for selection
- Not to make, comment, issue, authorise, offer, or endorse any public criticism or statement having or designed to have a prejudicial effect on the interests of Athletics Wellington or the athletes.
- Notify Athletics Wellington General Manager immediately of any problems/issues that may attract media attention or risk management matters.
- That you understand the information you provide to Athletics Wellington may be used to contact the referees nominated by you and to assess your suitability for other Athletics Wellington appointments.
- That all information is provided to Athletics Wellington, is a full disclosure, is correct, complete, and true in every way for the appointed role.

I have read the above Term of Reference: _____ (sign here)

Date: _____