



NOTICE OF SPECIAL GENERAL MEETING

Notice is hereby given of a meeting of members of Athletics Wellington Incorporated (“**Athletics Wellington**”) to take place at **6:30pm on Monday 16 March 2026** at the offices of Forsyth Barr, Level 22, 157 Lambton Quay, Wellington.

The meeting may be attended in person or virtually by Teams – the Teams link is available from your club.

Alternatively, member clubs may appoint the chair of the meeting as their proxy for the meeting by completing the form on the following page.

BACKGROUND

Athletics Wellington is an incorporated society and has been registered under the Incorporated Societies Act 1908 with number 1110526 since 20 December 2000.

The Incorporated Societies Act 1908 has been replaced by the Incorporated Societies Act 2022 (“**2022 Act**”). The 2022 Act requires Athletics Wellington to re-register under the 2022 Act by 5 April 2026. As part of this re-registration exercise, the existing Constitution of Athletics Wellington needs to be updated to comply with the 2022 Act.

The Board has arranged for the preparation of the attached constitution (“**New Constitution**”) based on a template provided by Athletics New Zealand, modified to be consistent as far as practical with Athletics Wellington’s existing Constitution. A draft was shared with members on 12 January 2026 and all feedback received has been considered.

RESOLUTION

The following Resolution (“**Resolution**”) will be considered by and sought from Club Members as a single special resolution:

1. That Athletics Wellington is to re-register under the 2022 Act;
2. That the New Constitution is approved for the purposes of the 2022 Act, effective from the date of re-registration;
3. That the Board of Athletics Wellington is authorised to take such steps and sign such documents as are required to reregister Athletics Wellington under the 2022 Act with the Registrar of Incorporated Societies; and
4. That board member Nick Hegan is appointed to act as the contact person for the purposes of re-registration and for the Registrar of Incorporated Societies to use as the contact person for Athletics Wellington.

Member Clubs are encouraged to vote by proxy by completing the form on the following page and returning to board@athleticswellington.org.nz.

APPOINTMENT OF PROXY

_____,
(insert full name of Club)

being a Club Member of Athletics Wellington Incorporated, hereby appoints the **chair of the meeting** as our proxy to vote for us on our behalf at the meeting of members of Athletics Wellington Incorporated to be held at 6:30pm on Monday 16 March 2026 and at any adjournment thereof.

We direct our proxy to vote in the following manner (*please tick one box only*). The proxy must vote as directed.

Approval of Resolution:

FOR: ☐ AGAINST: ☐ ABSTAIN: ☐

Date: _____

Signature: _____

Name (Club President or
other authorised person): _____